









Show
Dates
Location

ExpoCité's informations
250F, boulevard Wilfrid-Hamel Québec (Québec) G1L 5A7 Phone No.: 418 691-7110 Fax No.: 418 691-7249
GST No.: 144247350RT0001 QST No.: 1090046710TQ0001

Client's information				
Company			Om-site contact	
Address (number, street, city)			Province	Postal code
Area code	Phone No.	Area code	Fax No.	Email
				Boot number (if applicable):

Payment's informations					
Credit card:		<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	Card number:	Security code (3 digits):
Expiration date:	Month	Year	Card holder	Authorized signature	

Anticipated rate if the order is received 10 working days before the event.				
Service order	Quantity	Anticipated rate	Regular rate	Total
 <u>Phone line with extention</u> , must dial "9" (General ExpoCité number + assigned extension number) Example: 418 691-7110 extension XXXX		\$145	\$175	\$
 <u>Direct fax or phone line</u> , must dial "9" Example: 418 948-2120		\$220	\$265	\$
 <u>Interac network (internet)</u>		\$145	\$175	\$
 <u>Wired hi-speed Internet line</u> , first connection (computer not included) * Required for interactivities stations		\$315	\$375	\$
 <u>Wired high speed Internet connection</u> , additional order (computer not included)		\$95	\$115	\$
 <u>Added switch for shared wired high speed Internet connection</u> (configuration service / network equipment not provided)		\$95	\$115	\$
 <u>Wireless hi-speed Internet connection</u> , first connection (computer not included) * Not recommended for interactivities stations		\$100	\$120	\$
 <u>Wireless hi-speed Internet connection</u> , additional connection (computer not included)		\$15	\$20	\$
On-site support tech, 3 hours minimum		\$75/hour		\$

Order date	Signature
Year Month Day	

Total without taxes	\$
Applicable taxes (1.14975)	\$

Please return your duly completed form to telecommunication@expocite.com or by fax at 418 691-7249.

EXPOCITÉ'S TELECOMMUNICATION AND INTERNET SERVICES – TERMS AND CONDITIONS

NOTE: For any wired request, and / or kiosks larger than 100 sq ft (10 ft per 10 ft), please provide a plan with a reference to the specific location of the wire. It is the client's responsibility to indicate to ExpoCité where to install the telecommunication equipment. If not, ExpoCité will see to install the equipment where it seems the best. Any further changes in these installations will be billed to the exhibitor at a rate of \$75 per change.

- No telecommunication connexions can be sold by the client unless approved by ExpoCité.
- Services ordered and installed but not used will not be refunded.
- ExpoCité supply technical support for **its own installations**. Make sure your equipment is functional and has the right hardware, software and configuration before arriving at ExpoCité. Charges may apply if the intervention of a technician is caused by the customer's equipment.
- To have access to the wireless network the client must provide a WI-FI network card of type 802.11 B or G. The addressing will be made by DHCP mode.
- The wireless network supplied by ExpoCité is not secure. ExpoCité cannot be held responsible for any intrusion, damages or prejudice in the client's computer system that might arise from its use. No active network devices (router, proxy services, etc.) are allowed unless approved by ExpoCité.
- Material and equipment provided by ExpoCité shall remain the property of ExpoCité. The exhibitor is responsible for the safekeeping of the equipment and materials during the show and is liable for and shall indemnify ExpoCité for any loss or damage. **ExpoCité reserves the right to charge the lessor the equivalent of the replacement value of non-returned equipment.**
- ExpoCité will not be held responsible for any damage or deterioration to goods or equipment within the rental space or to the stand itself following installation of telecommunication services.
- The exhibitor's computers must all be equipped with up-to-date virus protection software.
- Due to the dynamic nature of the Internet, ExpoCité cannot guarantee the speed of data transfer, interruption or services or any power shortages. However, ExpoCité will guarantee to do its best to maintain an acceptable level of performance.
- ExpoCité reserves the right to suspend or limit services to any exhibitor whose equipment contains a virus or is found to cause disruptions to the overall quality of ExpoCité's services or that could possibly damage its installations.
- Given the functioning of the diverse emails systems, it is impossible to guaranty the service throughout ExpoCité's network for clients of messaging systems such has "Outlook" or "Thunderbird". You must assure to know your passwords to have access to your email boxes by the web because those are accessible when you have an Internet connection.
- Please note that the ZAP Wifi is not supported by ExpoCité and does not includes any warranty.
- For any question regarding your order, call at 418 691-7250, our technicians will be pleased to help you.