



TELECOMMUNICATION ORDER FORM

Show : _____

Dates : _____

Location : _____

ExpoCité's informations :

250F, boul. Wilfrid-Hamel, Québec (Québec) G1L 5A7
Phone.: 418 691-7110 Fax: 418 691-7249

GST No.: 144247350RT0001
QST No.: 1090046710TQ0001

CLIENT'S INFORMATIONS	PAYMENT'S INFORMATIONS
<p>Company : _____</p> <p>Om-site contact : _____</p> <p>Address : _____</p> <p>City : _____</p> <p>Province : _____ Postal code : _____</p> <p>Phone. : _____ Fax : _____</p> <p>Email : _____</p> <p>Boot number (if applicable) : _____</p>	<p>Credit card : Visa <input type="checkbox"/> MasterCard <input type="checkbox"/></p> <p>Number : _____</p> <p>Security code (3 digits) : _____</p> <p>Expiration date : _____</p> <p>Card holder : _____</p> <p>Authorized signature : _____</p> <p>Anticipated rate if the order is received 10 working days before the event.</p>

SERVICE ORDER	QTY	ANTICIPATED RATE	REGULAR RATE	TOTAL
<u>Phone line with extention</u> , must dial « 9 ». Specify your need.		\$145	\$175	
<u>Direct fax or phone line</u> , must dial « 9 ». Specify your need.		\$220	\$265	
<u>Interac network (internet)</u>		\$145	\$175	
<u>Wired hi-speed Internet line</u> , first connection (computer not included) *Required for interactivities stations		\$315	\$375	
<u>Wired high speed Internet connection</u> , additional order. (computer not included)		\$95	\$115	
<u>Added switch for shared wired high speed Internet connection</u> . (configuration service / network equipment not provided)		\$95	\$115	
<u>Wireless hi-speed Internet connection</u> , first connection (computer not included) *Not recommended for interactivities stations		\$100	\$120	
<u>Wireless hi-speed Internet connection</u> , additional connection. (computer not included)		\$15	\$20	
On-site computer tech, 3 hours minimum			\$75/hour	
ORDER DATE :	TOTAL WITHOUT TAXES			
SIGNATAIRE :	APPLICABLE TAXES (1.14975)			

Please return your duly completed form to telecommunication@expocite.com or by fax at (418) 691-7249.

NOTE : For any wired request, and / or kiosks larger than 100ft/ca (10ft per 10ft), please provide a plan with a reference to the specific location of the wire. It is the client's responsibility to indicate to ExpoCité where to install the telecommunication equipment. If not, ExpoCité will see to install the equipment where its seems the best. Any further changes in these installations will be billed to the exhibitor at a rate of \$ 75 per change.

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EXPOCITÉ'S TELECOMMUNICATION AND INTERNET SERVICES – TERMS AND CONDITIONS

- ✓ ExpoCité is the exclusive supplier of all telecommunication services (data, Internet, telephone, etc.) on site.
- ✓ Exhibitors are not permitted to share telecommunication services. Except for the exclusive link.
- ✓ No active network devices (i.e. router, proxy services, etc.) are allowed unless approved by ExpoCité. Except for the exclusive link.
- ✓ Charges of \$ 75 will apply to each additional IP address needed within the same stand or room as mentioned in the contract. All devices that are used on the Internet network shall require an IP address that is assigned by ExpoCité. Except for the exclusive link.
- ✓ No telecommunication connexions can be sold by the client unless approved by ExpoCité.
- ✓ Services ordered and installed but not used will not be refunded.
- ✓ ExpoCité supply technical support for its own installations. Make sure your equipment is functional and has the right hardware, software and configuration before arriving at ExpoCité. To contact technical support dial (418) 691-7250.
- ✓ To have access to the wireless network the client must provide a WI-FI network card of type 802.11 B or G. The addressing will be made by DHCP mode.
- ✓ The wireless network supplied by ExpoCité is not secure. ExpoCité cannot be held responsible for any intrusion, damages or prejudice in the client's computer system that might arise from its use.
- ✓ Material and equipment provided by ExpoCité shall remain the property of ExpoCité. The exhibitor is responsible for the safekeeping of the equipment and materials during the show and is liable for and shall indemnify ExpoCité for any loss or damage. **ExpoCité reserves the right to charge the lessor the equivalent of the replacement value of non-returned equipment.**
- ✓ ExpoCité will not be held responsible for any damage or deterioration to goods or equipment within the rental space or to the stand itself following installation of telecommunication services.
- ✓ The exhibitor's computers must all be equipped with up-to-date virus protection software.
- ✓ ExpoCité reserves the right to suspend or limit services to any exhibitor whose equipment contains a virus or is found to cause disruptions to the overall quality of ExpoCité's services or that could possibly damage its installations.
- ✓ Due to the dynamic nature of the Internet, ExpoCité cannot guarantee the speed of data transfer, interruption or services or any power shortages. However, ExpoCité will guarantee to do its best to maintain an acceptable level of performance.
- ✓ Given the functioning of the diverse emails systems, it is impossible to guaranty the service throughout ExpoCité's network for clients of messaging systems such has «Outlook» or «Thunderbird». You must assure to know your passwords to have access to your email boxes by the web because those are accessible when you have an Internet connection.
- ✓ For any question regarding your order, call at (418) 691-7250, our technicians will be pleased to help you.